

Instruction manual for course registration with the ZEMS moodle portal

1. All ZEMS courses are bookable via our homepage: <https://www.tu.berlin/zems/sprachen>
2. First select the language you wish to learn.
3. Once the booking process has started, the course page shows the button: „Jetzt buchen / Book now“ :

Evening course "German for University and Profession"

For whom? Online-course for doctoral students, postdocs, foreign guest researchers, and all those who prefer to learn German in the evening

Levels A1-C1

Please register here for all levels. We will inform you about the online assessment test via mail.

Course Contents Levels A1,A2

- German for everyday life at university and at work
- Skills for easy communication with faculty members
- Simple letters and e-mails
- Regional studies, Berlin, news

Course Contents Levels B1, B2, C1

- German for everyday life in university and at work
- Skills for communication with faculty members
- Discussions and presentations, applications
- Letters and e-mails
- Regional studies, Berlin, news

To receive ECTS and/or a certificate, you have to

- regularly attend the course (at least 80 percent) and
- pass the continuous assessment.

Portfolioprüfung: oral exam (50%), written tests (50%)

4 SWS + self-study, 6 ECTS

LV	Tag / Zeit / Ort / Zeitraum	Leitung	Gebühr	Buchung
040	Tue 18:30-20:00 ONLINE: 25.10.22-14.02.23	Johanna Brättingen	275.00 / 275.00 / 275.00	Book now
	Thu 18:30-20:00 ONLINE: 27.10.22-16.02.23			

4. If the language of your browser is anything else but German, you will be guided through the booking in English.

moodle.zems.tu-berlin.de

zems Home Website der ZEMS Courses

English (en) Log in

ZEMS-Moodle

Willkommen im Moodle der ZEMS

Sie können sich auf dieser Website zu den **Sprachkursen anmelden** und die Unterrichtsmaterialien einsehen.

Studierende und Mitarbeitende der TU Berlin können sich über den Button **TU-Login** anmelden.

Search courses

Course categories

- ▶ Verwaltung (11)
- ▶ Intensivkurse
- ▶ Russisch

Expand all

Platform-Login

TU Login

Login for temporary ZEMS-Moodle accounts

5. If you already do have a TU account, please continue by clicking on "TU-LOGIN". If not, please choose „Log in“ option first.

6. The following window will open:

TU-Login

Students and employees associated with TU Berlin are using a TUB-Account, choose the button TU-Login to use this account to login into ZEMS-Moodle. You have to enter your credentials on the following page. [Forgot password?](#)

Cookies must be enabled in your browser ?

Login as guest

Some courses may grant access to guests.

Login for temporary ZEMS-Moodle accounts

Is this your first time here?

For full access to this site, you first need to create an account. Please click on the button TU-Login if you are a student or employee. If you do not have a tubIT account yet, please create a temporary ZEMS-Moodle account.

Create new account

Please choose the option “Create new account”. Select the checkbox “I agree to Privacy Policy” and press “Next”.

← → ↻ moodle.zems.tu-berlin.de/admin/tool/policy/index.php

zems Home Website der ZEMS Courses

ZEMS-Moodle

Before continuing you need to acknowledge all these policies.

Consent

Please agree to the following policies

Datenschutzerklärung

Bitte bestätigen Sie, dass Sie die Datenschutzerklärung zur Kenntnis genommen haben.
Please refer to the full [Datenschutzerklärung](#) if you would like to review the text.

☒ I agree to the Datenschutzerklärung

Required

Next Cancel

The following window will open:

New account

Username ❗

The password must have at least 8 characters, at least 1 digit(s), at least 1 lower case letter(s)

Password ❗

Email address ❗

Email (again) ❗

First name ❗

Last name ❗

City/town

Country

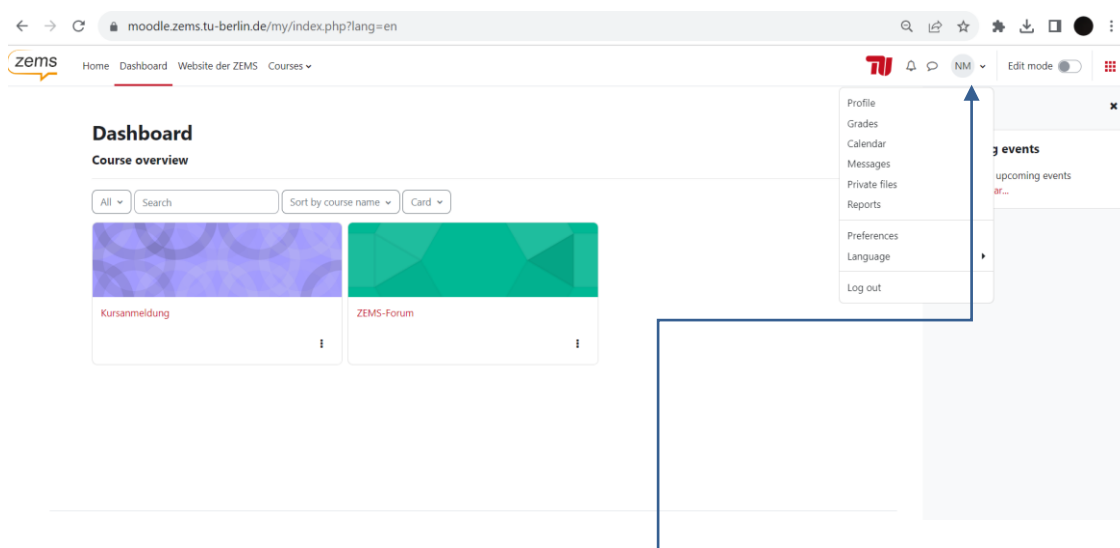
Germany

Create my new account Cancel

❗ Required

Please choose a username and a password and enter a valid email address. The password must consist of at least 8 characters, must contain 1 number and 1 uppercase letter. Please note that this account will be your ZEMS moodle account also in the future. **Make sure to save the login data, as you will need it for all further learning and administrative processes.**

7. Check the email address you registered with and confirm the link in the mail you've got.
8. Now you are logged into ZEMS moodle course platform.



You can change the language of the platform by clicking here and choosing "Language" from dropdown Menu.

9. Click on „Kursanmeldung“ and choose the relevant semester, the language you want to learn and the course:

Kursanmeldung / Allgemeines / Sommersemester 2023

Sommersemester 2023

Course Overview

Please choose ...

Chinesisch

Deutsch als Fremdsprache

Englisch

Französisch

Italienisch

Portugiesisch

Russisch

Spanisch

Abendkurse Deutsch

Intensivkurse (vorlesungsfreie Zeit)

Pre-Semester German Intensive Course / Studienvorbereitender Intensivkurs Deutsch

Sprachgutachten Englisch

Sprachgutachten Französisch/Italienisch

Sprachgutachten Spanisch/Portugiesisch

Sprachgutachten ZEMS-Studierende

Sprachgutachten Französisch

Sprachgutachten Italienisch

Sprachgutachten Italienisch

Der Test für die Ausstellung eines Sprachgutachtens kann sowohl von Studierenden der TU Berlin als auch von Externen gebucht werden.

Der Test prüft drei Kompetenzbereiche von A1 bis B2 unabhängig voneinander.

Leseverständnis: 12 Kurztexthe mit jeweils einer Frage und vier Antwortmöglichkeiten. Nur eine Antwort ist richtig. 1,75 Minuten pro Item. Gesamtbearbeitungszeit: 21 Minuten.

Schreibkompetenz: 12 Sätze mit einer Lücke und vier Antwortmöglichkeiten. Nur eine Antwort ist richtig. 1 Minuten pro Item. Gesamtbearbeitungszeit: 12 Minuten.

Mündliche Produktion: 4 Videofragen, die es mit der Funktion Kamera in moodle zu beantworten gilt. Gesamtbearbeitungszeit: 10 Minuten.

- Nach abgeschlossenem Buchungsvorgang besuchen Sie bitte den Testbereich im moodle für fortführende Erklärungen.
- Die Ergebnisse liegen spätestens sieben Werktage nach der Testsitzung vor. Die Bescheinigung können Sie vom Bereich *Bescheinigung* herunterladen.

ID	Day / Time / Location / Period	Instructor	Fee	Booking
860	Wed 10:00-11:30 online 24.05.23-24.05.23	Jean-Philippe Hashold	40.00 / 80.00	not possible
861	Fri 10:00-11:30 online 09.06.23-09.06.23	Jean-Philippe Hashold	40.00 / 80.00	not possible
862	Tue 10:00-11:30 online 19.09.23-19.09.23	Jean-Philippe Hashold	40.00 / 80.00	Book now

10. Click on „Book now“. Next, enter your information and your “status”. Important: Only the evening courses may be booked by non-students. For all other courses, select the student status and proceed.

If you own a German bank account, enter your bank details. If you do not own a German bank account, select the button “I do not own a German bank account”. You will receive an email with instructions on how to process your payment.

Once you have entered your information, agree to the terms and conditions and click the button: “book this course now”.

11. You will then receive a confirmation of your successful booking, on screen and by mail.
12. You are registered – enjoy learning at ZEMS!
13. Your language learning platform is always reachable at moodle.zems.tu-berlin.de