# Fonts, figures, and tables

(Please also consider the instructions and the template for a PhD thesis)

## *Fonts and font sizes*

* *Font:*

*Calibri and Arial are fine. For equations, others might better.*

* *Font Size and distances:*
	+ *Main text: 11 pt, 1.15-1.5 pt line distance, 10 pt distance between paragraphs*
	+ *First level heading: 18 pt, bold, 1.15-1.5 pt line distance, 18 pt distance before and after heading*
	+ *Second level heading: 14 pt, bold, 1.15-1.5 pt line distance, 18 pt line distance before and after heading*
	+ *Third level heading: 12 pt, bold, 1.15-1.5 pt line distance, 18 pt line distance before and after heading*
	+ *Fourth level heading: 11 pt, italic, 1.15-1.5 pt line distance, 18 pt line distance before and after heading*

*The format of the headings is a suggestion, it might differ, iImportant is consistency.*

* *Margins: use standard formatting: left, right, top: 2.5 cm, bottom: 2 cm.*

## *Figures and Tables*

Fig. 1: Figure text, *try to avoid copying or changing figures. Do them by yourself!*

Fig. 2: Figure text. *Do not forget to refer to the figure in the text.*

Fig. 3: Figure text.

*For tables both following structures aee possible. Important:* ***no vertical lines****!*

Table 1: Table text*. (Example 1) Do not use vertical lines in a table. Describe all necessary details in the table text.*

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| --- | --- | --- | --- | --- |
| **xxxxxxx** | **yyyyyy** | **zzzzzzzzzzz** | **111111111** | **2222222222** |
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Table 2: Table text. *(Example2) Do not use vertical lines in a table. Describe all necessary details in the table text.*

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| --- | --- | --- | --- | --- |
| **xxxxxxx** | **yyyyyy** | **zzzzzzzzzzz** | **111111111** | **2222222222** |
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