



# Study and Examination Regulations

Master of Science  
Environmental Planning

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Please note that this is an **unofficial translation** of the Study and Examination Regulations.  
In case of inconsistency between the German and the English version, the German version of the agreement prevails.

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Study and Examination Regulations	23/2028
Application and Admission Regulations	23/2018

**Revised version of the Study and Examination Regulations for the international consecutive master's program in Environmental Planning at Faculty VI – Planning Building Environment of Technische Universität Berlin**

**of 13 December 2017**

On 13.12.2017, the Faculty Board of Faculty VI – Planning Building Environment of Technische Universität Berlin, pursuant to Section 18 (1) no. 1 of the Constitution of Technische Universität Berlin, Section 71 (1) no. 1 of the Berlin State Higher Education Act (BerlHG) in the version of 26 July 2011 (Gazette of Laws and Ordinances p. 378), last amended by Article 6 of the Act of 2 February 2018 (Gazette of Laws and Ordinances p. 160), adopted the following Study and Examination Regulations for the international consecutive master's program in Environmental Planning.

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**I. General regulations**

**Section 1 – Scope of application**

These Study and Examination Regulations govern the objectives and structure of the program as well as examination requirements and the conducting of examinations in the international master's program in Environmental Planning. The program-specific provisions included herein supplement

the Regulations Governing General Study and Examination Procedures of Technische Universität Berlin (AllgStuPO).

**Section 2 – Entry into force/Expiry**

(1) These regulations shall enter into force on the day after their publication and apply to students enrolled from the 2018/19 winter semester onwards.

(2) The Study and Examination Regulations for the international master's program in Environmental Planning of 15.12.2010 (Official Gazette TU 08/2011 p.110) cease to be effective six semesters after the entry into force of the present regulations on 30.09.2021. Students who have not yet completed their degree by this time will be automatically transferred to the regulations then valid.

(3) Students who were enrolled in the Environmental Planning program at Technische Universität Berlin prior to the entry into force of the present regulations must decide by 31.03.2019 whether they wish to continue their studies in accordance with these regulations. This decision is irrevocable and to be recorded on file at the department in Central University Administration responsible for such documentation.

**II. Program objectives and structure**

**Section 3 - Learning outcomes, program content and professional fields**

(1) The master's program in Environmental Planning qualifies graduates for challenging and responsible professional activities in European and international engineering offices and think tanks, public administration, e.g. relevant ministries and subordinate authorities, but also for an academic or scientific career path as well as in other fields related to environment, landscape and planning. The master's program prepares graduates for such activities especially in the German-speaking world but also at the international level. Having completed their master's degree, graduates are able to work in research projects and undertake executive, management and development tasks in the areas listed above. The master's degree also prepares students for advanced academic training in the form of a doctorate.

(2) Having completed their master's program, graduates possess the following sound academic and practical knowledge and skills:

- A coherent understanding of planning and environmental assessment processes in Europe and the wider international context
- Knowledge of spatial environmental planning as well as related planning and environmental assessment instruments
- Knowledge of how the European Union's key directives and sectoral policies of relevance to environmental planning are applied
- Knowledge of the main interfaces to the fields of ecology, landscape architecture and social science
- Knowledge of economic, legal, socio-political and technical steering mechanisms as well as digital methods, e.g.

- spatial information systems or remote sensing, with which to address environmental issues
- Knowledge of possibilities for the new and further development of European environmental directives and relevant policies
  - A solid academic foundation so that skills in scientific methods are acquired in addition to subject-specific expertise
  - The ability to develop alternative solutions and strategies for specific scientific problems independently
  - The ability to apply what has been learned in an interdisciplinary manner in order to master complex planning processes
  - The ability to carry out projects and tasks, guide processes and in doing so take responsibility for their proper implementation, integrating their relevant subject-related or legal know-how
  - The ability to analyze, assess, gauge and develop solutions
  - The ability to communicate subject-related aspects to experts and other interested parties
  - The ability to shape, steer, and monitor planning processes, lead discussions as well as present ideas and results using different tools
  - The ability to look at relevant aspects of the program from the perspective of diversity and gender
  - The capacity to use their abilities, knowledge and skills as well as their personal, social and/or methodical proficiencies in working and learning scenarios and for their professional and personal development

(3) In the course of the program, subject-specific as well as generic scientific and methodical skills are taught which enable students to reflect on problems and research tasks from a scientific perspective. In particular the study projects aimed at joint interdisciplinary work on tasks and problems in the area of environmental planning serve - supported by the other courses in the program - to teach and practice the application of analytical instruments (theories, methods, techniques) and to aid the development of model solutions at planning, societal, constructional, design and planning policy level. Students also acquire a capacity for teamwork, confident communication, social and leadership skills as well as an informed assertiveness.

#### **Section 4 - Program start, standard period of study and required coursework, language of instruction and examination language**

- (1) The program starts in the winter semester.
- (2) The standard period of study, including preparation of the master's thesis, is four semesters.
- (3) The master's program equals 120 credits.
- (4) The teaching curriculum and all examination procedures are structured and organized so that students can complete the program within the standard period of study.
- (5) The language of instruction is English. Examinations are also conducted in English. Within the electives and liberals there is also the possibility to complete modules in German.
- (6) Academic advising is available throughout the program.

The students at Faculty VI responsible for Course Guidance are also responsible for the organizational part of the program. The respective chairs and lecturers are responsible for program content. In order to give students the assistance necessary for starting and organizing their studies, an orientation course takes place at the beginning of the program, in which all chairs involved in the core courses of the program participate. For general questions, students can consult the Academic Advising Service at Technische Universität Berlin.

#### **Section 5 - Program structure**

(1) Students are entitled to plan their own individual curriculum. They are, however, obliged to comply with the provisions laid out in these Study and Examination Regulations. The recommended sequence in which modules should be taken is shown in the proposed course schedule in Annex 2 of these regulations. This does not affect any possible constraints resulting from subject-specific admission requirements for modules.

(2) Students must earn a total of 120 credits, of which 90 credits are awarded for modules and 30 credits for the master's thesis.

(3) Core courses equal 48 credits, including two study project modules. The modules assigned to the core courses can be found in the module catalog (Annex 1).

(4) The electives equal 24 credits and are divided into core area and related fields. Students must choose two modules with 6 credits each from the core area and modules equal to a total of 12 credits from related fields. The modules assigned to each category can be found in the module catalog (Annex 1).

(5) Students must complete modules chosen from the liberals equal to 18 credits. These modules allow students to acquire additional subject-specific and generic skills as well as expertise that qualifies them for a profession and can be selected from the full range of subjects offered by Technische Universität Berlin, other universities or higher education institutions with equal status within the jurisdiction of the Framework Act for Higher Education as well as at universities and higher education institutions abroad recognized as equivalent. It is recommended that students select interdisciplinary courses. These modules also include modules for learning foreign languages.

(6) The skills to be taught in each module, module examination requirements, and admission requirements, if any, are updated annually in the form of program-specific module catalogs in accordance with Section 33 (6) of the Regulations Governing General Study and Examination Procedures (AllStuPO) and published at the beginning of the winter semester in October and at the beginning of the summer semester in April in the Official Gazette of Technische Universität Berlin.

#### **III. Examination requirements and conducting of examinations**

## **Section 6 - Purpose of the master's examination**

The master's examination determines whether a candidate has achieved the learning outcomes in accordance with Section 3 of these regulations.

## **Section 7 – Master's degree**

On behalf of Faculty VI – Planning Building Environment, Technische Universität Berlin awards the degree of Master of Science (M. Sc.) to students who have passed the master's examination.

## **Section 8 - Scope of the master's examination; calculation of the overall grade**

(1) The master's examination comprises the module examinations listed in the module catalog (Annex 1) and the master's thesis in accordance with Section 9.

(2) The overall grade is calculated on the basis of the rules in Section 47 of the Regulations Governing General Study and Examination Procedures (AllStuPO). The following modules are not included when calculating the overall grade:

- 12 credits from the core courses (in this case the first study project)
- 6 credits from Electives 2: Related fields (in this case the module with the poorest result)
- 12 credits from the liberals (in this case the modules with the poorest results).

## **Section 9 – Master's thesis**

(1) As a rule, the master's thesis is completed in the fourth semester of study. It equals 30 credits and a workload of 22 weeks. Should there be important grounds for which the student is not responsible, the Examination Board grants an extension for the duration of these grounds. The total maximum extension possible is 12 weeks. Should the respective grounds continue beyond the maximum extension period, the student may withdraw from the examination.

(2) In order to apply for admission to the master's thesis, students must present proof of successfully completed module examinations equaling at least 72 credits, whereby at least one study project module encompassing 12 credits must have been successfully completed, to the responsible department in the Central University Administration.

(3) The topic of the master's thesis may be rejected once, however only within the first four weeks of being issued by the responsible department in the Central University Administration.

(4) The procedures for applying for admission to and assessment of final papers are regulated in the current version of the Regulations Governing General Study and Examination Procedures (AllgStuPO).

(5) Persons with experience in professional practice and training can be appointed as examiners of final papers. As a

rule, this applies primarily for the appointment of second reviewers.

## **Section 10 - Types of examination and registration for examinations**

(1) The Regulations Governing General Study and Examination Procedures (AllgStuPO) as last amended govern the different types of examination and the procedure for registering for module examinations. In addition, the following types of examination are possible:

- Term paper in accordance with Section 10 a.
- Presentation in accordance with Section 10 b.

(2) For modules completed in the electives or liberals offered by other faculties or higher education institutions, the types of examination stipulated in the respective module descriptions apply.

### **Section 10 a – Term paper**

(1) The term paper is a written assignment through which students are expected to demonstrate their ability to work scientifically on a specific topic from the thematic area covered by the module while placing it in the module's overall context. The written term paper can be combined with an oral component in the framework of the respective course.

(2) The examiner specifies the exact length of the term paper, the resources permitted, rules for the paper's presentation as well as the assessment criteria and informs students accordingly at the start of the module. The number of pages set by the examiner can be higher or lower, provided that the examiner agrees. The requirements for registering a term paper can be found in the Module Handbook. The examination period can extend over several months.

(3) The student and the examiner agree on the topic for the term paper. When assigning term paper topics, the examiner pays attention to the parity of the various topics and must ensure that students can work on and complete these topics independently, using scientific methods and within the limits of the workload foreseen in the module description.

(4) If several examiners are authorized to conduct examinations for a module in which a term paper is foreseen, students are entitled to choose from amongst all those examiners whose courses they have attended in the module. Module supervisors can appoint another examiner in agreement with the candidate if important reasons apply, in particular if the chosen examiner has an excessive workload in conjunction with examinations.

(5) In some cases, a joint term paper can be produced by several students (group term paper). The module supervisor specifies the details.

(6) When compiling the term paper, students are obliged to respect the recommendations on the safeguarding of good scientific practice of the German Research Foundation (DFG). If a candidate is shown to have violated these rules, the module examination is deemed a fail.

(7) If the term paper is graded as “Insufficient”, it can be repeated up to two times, whereby the topic can be given back in each case.

### Section 10 b – Presentation

(1) The presentation is an assessment through which students are expected to demonstrate their ability to hold an academic lecture for a specified duration in front of other students on a specific question from the thematic area covered by the module while placing the specific topic in the module's overall context.

(2) The presentation takes place on a date set by the examiner during a course's contact hours. As a rule, the actual presentation lasts 10 to 45 minutes. At the start of the course leading to the examination, the examiner informs students whether and which material is to be produced to accompany the presentation (e.g. handout, slides) and whether and in which form presenters must participate in a subsequent discussion or chair such a discussion. The total time for presentation and discussion may not exceed 90 minutes.

(3) At the start of the module, the examiner sets the presentation topics, examination dates for the module and exact scope of the presentations, permitted resources, rules for presenting

the work, procedure for allocating presentation topics, and assessment criteria.

(4) When assigning presentation topics, the examiner pays attention to the parity of the various topics and must ensure that students can work on and complete these topics within the limits of the workload foreseen in the module description.

(5) Each presentation topic is bound to a specific date. Students must therefore hold their presentation on the date set by the examiner. The module supervisor decides on exceptions.

(6) A joint presentation can be produced by several students (group presentation). The module supervisor specifies the details.

(7) Presentations are open to the university public. The examiner is entitled to restrict the audience to course participants. The university public is not entitled to be in attendance during consultation on/announcement of the examination result.

### IV. Annexes

Annex 1 - Module catalog

Annex 2 - Proposed course schedule

### Annex 1: Module Catalog<sup>1</sup>

#### Attention!

Lists of modules are subject to change each semester.

The current list can be found in the *Modultransfersystem* (MTS). It is linked on the webpage at quick access: **158173**

[https://www.planen-bauen-umwelt.tu-](https://www.planen-bauen-umwelt.tu-berlin.de/menue/academic_and_student_affairs/study_programs/ecology_and_environmental_planning/parameter/en/#c659808)

[berlin.de/menue/academic\\_and\\_student\\_affairs/study\\_programs/ecology\\_and\\_environmental\\_planning/parameter/en/#c659808](https://www.planen-bauen-umwelt.tu-berlin.de/menue/academic_and_student_affairs/study_programs/ecology_and_environmental_planning/parameter/en/#c659808)

### Core Courses

Module Title	CP	Type of Examination	Graded	Weighting <sup>2</sup>
Economic Analysis of Environmental Policies	6	Portfolio assessment	Yes	1.0
Impact Assessment and the Mitigation Sequence - Concepts, Cases, Convergence	6	Oral examination	Yes	1.0
Geoinformation Systems	6	Portfolio assessment	Yes	1.0
Landscape Planning	6	Oral examination	Yes	1.0
Project Environmental Planning A	12	Portfolio assessment	Yes	1.0
Project Environmental Planning B	12	Portfolio assessment	Yes	1.0

### Electives 1: Core Area

Module Title	CP	Type of Examination	Graded	Weighting
Analyzing International Environmental Policy	6	Portfolio assessment	Yes	1.0
Landscape Planning and Society	6	Portfolio assessment	Yes	1.0
Methods of Environmental Impact Assessment	6	Portfolio assessment	Yes	1.0
Remote Sensing of Environment	6	Written examination	Yes	1.0

<sup>1</sup> The module catalog and the module descriptions are published for each semester at the beginning of the winter semester in October and at the beginning of the summer semester in April in the Official Gazette of Technische Universität Berlin. The version published therein is then valid. (See Section 33 (6) of the Regulations Governing Study and Examination Procedures (AllgStuPO)).

<sup>2</sup> “1” means that the grade is weighted on the scale of CP (Section 47 (6) of the Regulations Governing General Study and Examination Procedures (AllgStuPO)); “0” means the grade is not weighted; all other figures are a multiplication factor for the scale in CP. For further information on the calculation of the overall grade see also Section 8 (2).

**Electives 2: Related Fields**

Module Title	CP	Type of Examination	Graded	Weighting
Analyzing International Environmental Policy	6	Portfolio assessment	Yes	1.0
Visitor Behavior and Sustainable Tourism	6	Portfolio assessment	Yes	1.0
Big Data: Digital and Analogue Administrative and Mass Data	6	Portfolio assessment	No	1.0
Biodiversity Dynamics	6	Portfolio assessment	Yes	1.0
Soil Sciences for Environmental Sciences	6	Oral examination	Yes	1.0
The Urban Atmosphere	6	Portfolio assessment	No	1.0
Introduction to Political Sociology	3	Portfolio assessment	Yes	1.0
Energy Tutorial	6	Portfolio assessment	Yes	1.0
Technical English for Natural and Engineering Sciences (C1)	6	Portfolio assessment	Yes	1.0
GIS Geographical Information Systems A	9	Portfolio assessment	Yes	1.0
GIS Geographical Information Systems B	6	Portfolio assessment	Yes	1.0
GIS Internet, Mobile, and Distributed GIS	6	Oral examination	Yes	1.0
GIS Seminar Geoinformatics	3	Portfolio assessment	Yes	1.0
Fundamentals of Integrated Transport Planning	6	Portfolio assessment	Yes	1.0
Fundamentals of Building and Planning Regulations	6	Written examination	Yes	1.0
Introduction to Urban Ecosystem Sciences for Environmental Planners	4	Portfolio assessment	Yes	1.0
Communication and Society	6	Portfolio assessment	Yes	1.0
Land Use. Impacts. Responses. A	3	Portfolio assessment	Yes	1.0
Land Use. Impacts. Responses. B	6	Portfolio assessment	Yes	1.0
Landscape Governance and Politics	3	Written examination	No	1.0
Landscape Planning and Society	6	Portfolio assessment	Yes	1.0
Mathematical and Statistical Methods in Environmental Research	6	Portfolio assessment	Yes	1.0
Meteorology and Climatology for Environmental Sciences	6	Portfolio assessment	No	1.0
Technology Assessment Methods	6	Portfolio assessment	Yes	1.0
Methodology of Social Sciences	6	Portfolio assessment	No	1.0
Methods and Tools for Sustainability Assessment - Management of Sustainable Development	6	Oral examination	Yes	1.0
Methods of Environmental Impact Assessment	6	Portfolio assessment	Yes	1.0
Multivariate Statistics	9	Written examination	Yes	1.0
Advanced Multivariate Statistics	6	Portfolio assessment	No	1.0
Open Interviews and Transcription	3	Portfolio assessment	No	1.0
Organization and Society	6	Presentation	Yes	1.0
Ecology and Urban Development	4	Portfolio assessment	Yes	1.0
Local and Regional Planning	6	Written examination	Yes	1.0
Participatory Approaches to Environmental Planning and Environmental Economics	6	Portfolio assessment	No	1.0
Planning Theory A	6	Portfolio assessment	Yes	1.0
Political Sociology	6	Portfolio assessment	Yes	1.0
Landscape Planning and Environmental Assessment in Practice	6	Oral examination	Yes	1.0
Qualitative Methods	9	Portfolio assessment	No	1.0
Remote Sensing of Environment	6	Written examination	Yes	1.0
Sociology of Communication and Media	6	Portfolio assessment	Yes	1.0
City, Space and Society	6	Portfolio assessment	Yes	1.0
Urban Sociology and Sociology of Space	3	Presentation	Yes	1.0
Statistics in Environmental Sciences	6	Portfolio assessment	Yes	1.0
Strategies for Sustainable Development in Politics and Economy - Management of Sustainable Development	6	Oral examination	Yes	1.0
Survey Methodology 1: Questionnaire Design	3	Portfolio assessment	Yes	1.0
Survey Methodology 2: Online Surveys	3	Portfolio assessment	No	1.0
Survey Methodology 3: Longitudinal Studies and Intercultural Comparative Surveys	6	Portfolio assessment	No	1.0
Sustainability Economics of Human Settlements	6	Portfolio assessment	Yes	1.0
Technology and Society	6	Portfolio assessment	Yes	1.0
Technical and Social Innovations	6	Portfolio assessment	Yes	1.0
The Economics of Climate Change	6	Portfolio assessment	Yes	1.0
The Economics of Climate Change - Lecture only	3	Portfolio assessment	Yes	1.0
The Economics of Climate Policy	6	Portfolio assessment	Yes	1.0
The Economics of Climate Policy - Lecture only	3	Portfolio assessment	Yes	1.0
Sociology Theories 1 (for minor-subject students)	3	Portfolio assessment	No	1.0

Sociology Theories 2 (for minor-subject students)	3	Portfolio assessment	No	1.0
Environmental Management	6	Oral examination	Yes	1.0
Environmental Law	6	Written examination	Yes	1.0
Urban Ecohydrology	6	Portfolio assessment	No	1.0
Urban-Regional Research and Critical Policy Analysis	6	Portfolio assessment	Yes	1.0
Urbanization and Global Environmental Change	3	Portfolio assessment	Yes	1.0
Vegetation in Central Europe	3	Written examination	Yes	1.0
Video Analysis	6	Portfolio assessment	Yes	1.0
Visualization Techniques for Environmental Sciences and Development of Urban Open Space	6	Portfolio assessment	Yes	1.0

## Annex 2: Sample Curriculum

The third and fourth semesters are recommended as mobility windows (Section 4 (2) sentence 2 of the Regulations Governing General Study and Examination Procedures (AllgStuPO)). The program can be completed as part-time studies. The respective advisory services can assist with drawing up individual course schedules.

Subject-related Semester	1	2	3	4
<b>Core Courses including Projects</b>	Landscape Planning 6 CP	Project Environmental Planning A 12 CP	Project Environmental Planning B 12 CP	
	Impact Assessment and the Mitigation Sequence - Concepts, Cases, Convergence 6 CP			
	Economic Analysis of Environmental Policies 6 CP			
	Geoinformation Systems 6 CP			
<b>Electives 1: Core Area</b>		Two modules on the scale of 6 CP each from the prescribed catalog		
<b>Electives 2: Related Fields</b>	Modules on a total scale of 12 CP from the prescribed catalog			
<b>Liberals</b>	Modules on a total scale of 18 CP from the full range of subjects offered by Technische Universität Berlin, other universities or higher education institutions with equal status within the jurisdiction of the Framework Act for Higher Education as well as at universities and higher education institutions abroad recognized as equivalent.			
<b>Master's thesis</b>				Master's thesis 30 CP

**Revised version of the Application and Admission Regulations for the international consecutive master's program in Environmental Planning at Faculty VI – Planning Building Environment of Technische Universität Berlin of 13 December 2017**

On 13.12.2017, the Faculty Board of Faculty VI – Planning Building Environment of Technische Universität Berlin, in accordance with Section 18 (1) no. 1 of the Constitution of Technische Universität Berlin in conjunction with Section 10 (5) of the Berlin State Higher Education Act (*Berliner Hochschulgesetz - BerIHG*) in the version of 26 July 2011 (Gazette of Laws and Ordinances p. 378), last amended by the Act of 30 June 2017 (Gazette of Laws and Ordinances p. 338), as well as in conjunction with Section 10 of the Act on the Admission to Higher Education Institutions in the State of Berlin to Degree Programs with Restricted Admission (*Berliner Hochschulzulassungsgesetz - BerHZG*) in the version of 18 June 2005 (Gazette of Laws and Ordinances p. 393), last amended by Article 1 of the Act of 26 June 2013 (Gazette of Laws and Ordinances p. 198), adopted the following Application and Admission Regulations for the international consecutive master's program in Environmental Planning:

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**I. General regulations**

Section 1 - Scope of application

In conjunction with the Regulations Governing General Study and Examination Procedures (AllgStuPO) and the Statutes of Technische Universität Berlin Governing University Selection Procedures (AuswahlSA) as last amended, these Application and Admission Regulations govern the application and admission modalities for the first semester of study of the international consecutive master's program in Environmental Planning. The Regulations Governing General Study and Examination Procedures (AllgStuPO) and the Statutes of Technische Universität Berlin Governing University Selection Procedures (AuswahlSA) take precedence over the regulations in this statute, provided that no exceptions are expressly permitted in those two sets of regulations.

Section 2 - Entry into force/Expiry

(1) These Application and Admission Regulations enter into force on the day after their publication in the Official Gazette of Technische Universität Berlin (Official Gazette TU). They are to be applied for the first time to the procedures of the 2019/20 winter semester.



- (2) The admission regulations for the international consecutive master's degree in Environmental Planning of 31.08.2011 (Official Gazette TU 4/2012, p. 120) cease to be effective upon the entry into force of the present regulations.

## II. Application

### Section 3 - Application requirements

- (1) In addition to the general admission requirements set out in Sections 10 to 13 of the Berlin State Higher Education Act (BerlHG), applicants must have:
1. A first university degree qualifying the applicant for professional work from a program in one of the following disciplines: ecology and environmental planning, ecology, environmental planning, landscape planning, landscape architecture, urban and regional planning, geography (with a focus on physical geography and geographical information systems (GIS)) or in environmental sciences, ecology/nature conservation, spatial planning, environmental policy or a related subject.
  2. English language proficiency at Level B2 of the Common European Framework of Reference for Languages or an equivalent standard. A language proficiency level higher than B2 is recommended.
- (2) In the programs indicated in (1) no. 1, coursework encompassing at least 90 credits must have been completed in modules related to environment and planning and evidence thereof submitted at the time of application. These modules must be taken in at least three of the following areas:
1. Environmental/landscape planning
  2. Environmental assessment (e.g. SEA, EIA, habitat regulation assessment/appropriate assessment, impact mitigation)
  3. Other spatial planning, e.g. spatial, urban and regional planning, transport planning and landscape architecture
  4. Nature conservation
  5. Ecology
  6. GIS and remote sensing
  7. Environmental economics/sociology
  8. Environmental policy

A maximum of 30 credits from the areas listed under 1 to 8 may be substituted by equivalent relevant professional experience gained on the basis of preceding studies in one of these areas.

- (3) It is recommended that international applicants acquire basic German language skills prior to commencing their studies.

### Section 4 - Procedure

Evidence that the admission requirements are met must be produced during the registration procedure in accordance with Section 16 ff. of the Regulations Governing General Study and Examination Procedures (AllgStuPO); in cases outlined in Section 15 of those regulations together with the application for admission. Supporting documents must be presented either in the original or as officially certified copies.

- (2) The department in the Central University Administration responsible for registration/admission decides on the topical relevance of programs within the meaning of Section 3 (1) no. 1 and (2), the equivalence of achievements in accordance with Section 3 (1) no. 2 as well as on the equivalence of professional experience in accordance with Section 3 (2) on the basis of a vote by the Examination Board responsible for the program. Of particular relevance for the equivalence of professional experience are the duration of such professional activities, their topical relevance and the previous qualifications.

### III. Admission

#### Section 5 - Restriction of the number of eligible candidates

The number of eligible candidates for the selection process can be restricted. It must be at least double the designated number of admissions. The selection criterion for participation in the selection process is the applicants' qualification level. The selection committee decides on any restriction, the number of eligible candidates, and their selection at the beginning of the selection process.

#### Section 6 - Ranking criteria

(1) Participants are ranked according to the following selection criteria:

1. Overall grade from the preceding program in accordance with Section 3 (1) no. 1 with a weighting of 55/100.
2. Relevance of the main content of the program in accordance with Section 3 (1) no. 1 for the international consecutive master's program in Environmental Planning with a weighting of 35/100.
3. Completed vocational training courses, activities as a student assistant or working student, practical professional experience as well as prizes and awards, in each case in relation to the teaching content and academic objectives of the international consecutive master's program in Environmental Planning, with a total weighting of 10/100.

(2) Up to 100 points are awarded for the criterion indicated in (1) no. 1 in accordance with the following table:

Grade	Points	Grade	Points
1.0	100	2.6	52
1.1	97	2.7	49
1.2	94	2.8	46
1.3	91	2.9	43
1.4	88	3.0	40
1.5	85	3.1	37
1.6	82	3.2	34
1.7	79	3.3	31
1.8	76	3.4	28
1.9	73	3.5	25
2.0	70	3.6	22
2.1	67	3.7	19
2.2	64	3.8	16
2.3	61	3.9	13
2.4	58	4.0	10
2.5	55		

(3) Up to 100 points are awarded for the criterion indicated in (1) no. 2 in accordance with the following principle:

1. 100 points for a program in the field of ecology and environmental planning.
2. 75 points for programs in the fields of landscape planning and landscape architecture, environmental sciences, ecology and nature conservation, urban and regional planning, spatial planning, geography, environmental policy or a related program.

(4) Up to 100 points are awarded for the criterion indicated in (1) no. 3 in accordance with the following principle:

1. 20 points for each completed vocational training course.
2. 20 points for each activity as a student assistant at a higher education institution or as a working student with a full-time equivalent duration of six months; three points for each additional month.

3. 20 points for each period of practical professional experience with a full-time equivalent duration of six months; three points for each additional month.
4. 10 points for each prize or award.

#### Section 7 - Procedure

- (1) Proof of fulfillment of the selection criteria must be provided when submitting the application for admission. To this purpose, applications must include the following documents in the original or as officially certified copies:
  1. The documents requested in the application form.
  2. Evidence that the additional admission requirements in accordance with Section 3 are met.
  3. Insofar as the course content in accordance with Section 3 (1) no. 1 is not apparent from the degree certificate, evidence thereof, as a rule in the form of module descriptions.
  4. If applicable, evidence of completed vocational training courses, activities as a student assistant or working student, practical professional experience as well as prizes and awards, in each case in relation to the teaching content and academic objectives of the international consecutive master's degree program in Environmental Planning.
- (2) The Selection Committee awards points for each selection criterion in accordance with Section 6 (2) to (4).
- (3) The Selection Committee draws up a ranking list. The list documents the following for each participant in the selection process:
  1. Number of points achieved for each criterion.
  2. Weighted number of points for each criterion in accordance with Section 6 (1).
  3. Total number of points.